Student basic guide for Compass

Compass is the online tool/ website that the Catholic Education Diocese of Parramatta and St Columba's Catholic College uses to manage student attendance, daily messages to students and other tasks.

Students can use it to see their attendance, merits, timetable, the daily news and other things.

Accessing Compass on Laptops, desktops, iPads and phones
Students can use the following website address to get to the Compass
log in page for the College;

https://stcolumbasspringwood-nsw.compass.education

Once at that log page, do not enter anything into the "Username" or "password" boxes, instead, click/ tap on the orange button underneath them.



This will probably take students to the familiar CeNet/ zScalar log in page. Students should log in as normal on this page (it may not appear if they have already logged in through this page on this device recently).



iPads and iPhones

As well as using a web browser to get to the Compass website as described above, students with an iPhone or iPad can also install the free "Compass School Manager" app from the app store here. Once you open the app, tapp the "Tap here" box and search for "st columba's catholic college, springwood"

...and tap on it.

After that, tap on the <u>orange button</u> as described above and proceed as shown above.

The app has most of the features the website does, and logging in to it is the same as the website, except that

However they are logged in, once they are in, students should see the daily news/ notices for the day and their timetable for the day.

There are also ways for students to see their full timetable, merits and reports, which is beyond the scope of this guide.

Some features that are available in the website version of Compass are not available in the app version of Compass.